

20 October 1981

Excerpts from ODP Staff Meeting - 16 October 1981 (U)

1. The move of OSA to the [] will take place on the weekend 16-18 October. ODP will complete installation and checkout of terminals during this time. (U) 25X1

2. On 20 October members from the Senate Select Committee on Intelligence will visit an off-site installation to talk to the staff and look over the facilities. (U)

3. The DDA has scheduled a briefing for Office Directors on 23 October covering the new Executive Order on the Agency's mission. Progress is also reported on the revision of Executive Order 12065 dealing with classification and the systematic review of classified documents. (U)

4. The FY-82 budget has yet to be approved. ODP will have to live with 12% of our FY-81 budget until 20 November. Obligation of funds that can be postponed until the new budget is approved may be necessary. (U)

5. The DCI has signed a memo discontinuing presentations by CIA Public Affairs personnel to high school audiences and to talk shows. (U)

6. The Pay Act was signed on 15 October 1981. New pay levels will be reflected in pay checks distributed on 29 October. (U) 25X1

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Affairs Officer, on 22 October. (U)

9. The Information Systems Strategic Planning Group met on 13, 14, and 15 October. Messrs. [] attended. The next meetings have been set for 4-5 November. (U) 25X1

10. DD/ODP met with the DDA Output Media Working Group this past week. It was agreed to reopen the question of the location of the initial facility. It was also agreed that ODP should determine what ADP equipment will be needed at [] after Applications moves. (U) 25X1

25X1 11. [] paid a courtesy call on Gen. Williams, Director, DIA, last week. (U) 25X1

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12. D/ODP and several staff officers were given a tour of the Power Plant by OL personnel on 15 October. They started at the power output end in the Special Center and traced back to the power plant and VEPCO transformers. They also tracked the chilled water system. They found the "walking briefing" very informative. (U)

13. Attached are excerpts from the ODP Divisions and Staff Reports, and a copy of ODP's weekly reports to the DDA. (U)



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Att: a/s

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ODP 81-1368
15 October 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 14 October 1981

SAFE

25X1 On 5-6 October, the COINS Project Management Office (PMO) held a conference to review COINS security and related problems. Mr. [] the SAFE COTR, gave a briefing on the SAFE Project experience with communications security. The response of the COINS PMO to the briefing indicated a high degree of interest in the SAFE experience.

On 7 October, two CSPO representatives attended a briefing sponsored by ORD on the status of a wideband communications system installed at the Los Alamos Scientific Laboratory (LASL) in New Mexico. COMSEC representatives and a representative of the MITRE Corporation also attended the briefing. The presentation was of direct interest to all parties because the LASL system is very similar to both the MITRE and SAFE Wideband Bus Communications systems and involves some of the same major vendors.

Work continued during the week on the installation of the first Burroughs computer in the Northside Computer Center by Burroughs personnel. Diagnostic tests and adjustments are winding up with a benchmark run scheduled for 15 October. Turnover [] for acceptance testing is scheduled for 19 October. ODP personnel from the SAFE Computer Operations Branch have begun labeling switches and power panels in the facility. []

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RAMIS Briefing for NSA

On 7 October, the CIA hosted a presentation for NSA describing the implementation and use of RAMIS at the CIA. RAMIS is a proprietary data base management system available on ODP's VM system for general usage. Participants included []

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/s/ Bruce T. Johnson

Bruce T. Johnson

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19 October 1981

Excerpts of ODP Div/Staff Reports for Week Ending 14 October 1981
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Management

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Outstanding Advances. As of 14 October, there were 36 outstanding advances, none which were delinquent. (AIUO) [REDACTED]

Interagency Committee on Automatic Data Processing (IAC/ADP). On 13 October representatives of GAO, GSA, and the Small Business Administration (SBA) addressed the monthly IAC/ADP meeting. The topic for discussion was "Contracting for Computer Equipment and Services from Small Businesses under the 8(a) Program." The SBA's 8(a) Procurement Program gives noncompetitive Government contracts and other aid to help disadvantaged business owners become self-sufficient. The briefing centered around the issues raised from a GAO investigation of the SBA. GAO found the 8(a) program to be inconsistent with Federal procurement legislation and regulations. as a result of GAO's audit, the SBA and GSA are currently developing procedures to ensure a viable program to assist small businesses within the law. It appears the procedures will include more competition, and compliance with existing regulations. The Agency does not participate in the formal 8(a) program because of the requirement to utilize the Small Business Administration as an intermediary. (AIUO) [REDACTED]

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Applications

GRAPHICS. The Chromatics CGC 7900 terminal was delivered to B Division and installed on 9 October. Initial checkout has uncovered no problems. Checkout will continue during the week of 13 October. (U) [REDACTED]

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[REDACTED] of ODP met with Bob Gaucho, Polaroid Corp., to discuss the quality of Polaroid's new T-891 8x10 instant transparency film. The film can be used with a MATRIX or DUNN camera system to produce instant vugraph transparencies from a color graphics terminal. The film is rather expensive (\$6.50 per exposure) and requires time to produce one copy (30 sec. to expose, 4 min. to develop, and 1 hour until it is dry to the touch) but produces presentation quality color transparencies in a reasonable amount of time. (U) [REDACTED]

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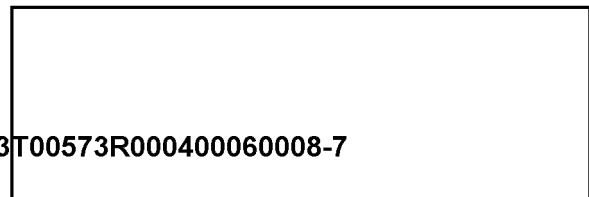
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[REDACTED] left A Div to report to the Training Staff as its new Chief. He can be reached on ext. [REDACTED]

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Administrative

As of 14 October, ODP employees had contributed or pledged \$7,556.00 to the Consolidated Federal Campaign. We are still approximately \$3,000 short in meeting our goal and have two more weeks to do so. (U)

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[REDACTED]

[REDACTED] was reassigned from OL to Operations Division on 13 October.

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As of 14 October, ODP had 18 delinquent Performance Appraisal Reports. They break down as follows: ODDP 1, CSS 2, OPSD 1, SPD 11, and ED 3.

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